

## Room Characteristic Codes

### Primary Classroom Characteristics

Academic Schedulers MUST assign one of these codes to each class section in Cardinal Students. Failure to assign a primary room characteristic code will prevent a classroom from being assigned.

Room Characteristic Code	Room Description	Notes
46	Computer Lab	Individual PC's for each student and an instructor PC with a projector.
47	Digital Presentation Room	Instructor PC w/DVD and projector/whiteboard
48	No Room Needed	Use for classes that do not meet in person
49	Regular Room/Non-Technology Room	
51	SmartBoard Room	Projector displays video output on interactive touch-screen whiteboard which can be controlled via digital pens; Only available in McGivney 009, 011, and 015
52	Document Camera Room	Real-time image capture device for displaying objects to audience via projection screen; Only available in Gowan 126
71	Abroad	Use for classes taught abroad
72	Off-Campus	Use for classes taught off-campus but not abroad
73	Online	Use for classes taught fully online
74	Will Use Department-Controlled Space	Use for classes that will be roomed in an office or in a department-controlled classroom

### Secondary Classroom Characteristics

Academic Schedulers may elect to assign a secondary room characteristic code to class sections in Cardinal Students. Assigning a secondary code is only recommended in cases where the requested characteristic represents a specific pedagogical need, as adding a secondary code will limit classroom availability.

Room Characteristic Code	Room Description	Notes
53	Auditorium Style Seating	
54	Tablet Desks	
55	Table & Chairs	
57	Blackout Curtains	
58	Chalkboard	
59	Whiteboard	
60	Lab Demonstration Space	
61	Close to the Metro	

