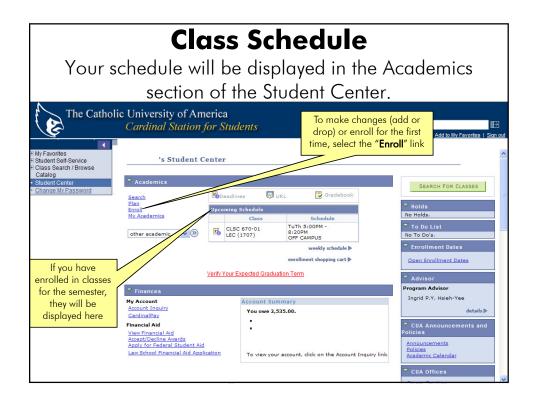
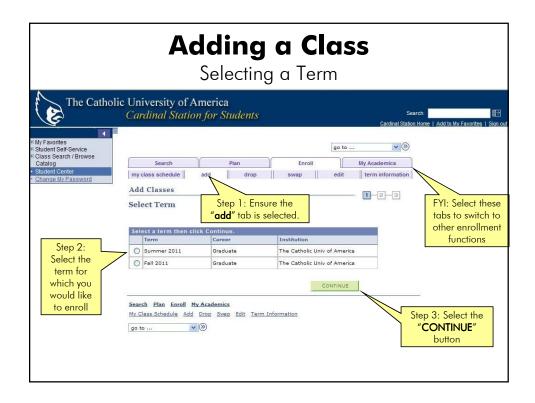


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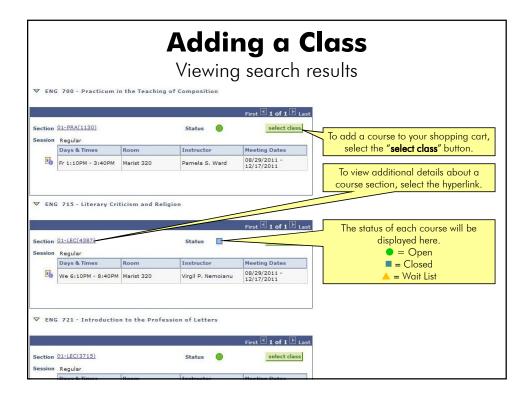
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 My Favorites Student Self-Service Class Search / Browse Catalog Student Center Chance My Password If you know the 4 digit class number, enter it here. The 4 digit class number is unique to each section and is not the same as the course number (i.e.,	satisfied with your da	Plan add drop o add another term, select the terr ses selections, proceed to set the Catholic Univ of America Coper Fall 2011 Shopping Cert Your enroll	change term	edit		If you do not know the 4 digit class number, select "Class Search" and then select the "search" button. Your current class schedule will be displayed below the search box.	

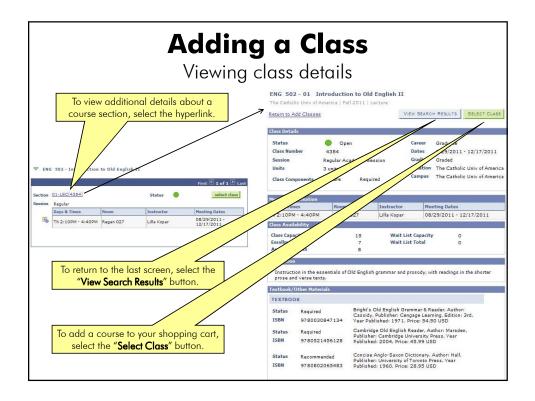
	dding earching f		S	
Enter Search Crite The Catholic Univ of Ameri Select at least 2 search Class Search Criteria Course Subject Course Number Course Career	Consortium - TC Consortium - UDC Consortium - UDC Consortium - UDC Consortium - UDC Consortium - UDC Consortium - UDC Babata Barly Christian Studies Ecconomics Education Workshops Electrical Engineering General Engineering General Engineering General Engineering General Enchang Course - Australia Exchange Course - Australia Exchange Course - Figner Exchange Course - Figner Exchange Course - Taly Exchange Course - Spain Exchange Course - Taly Exchange Course - Spain Exchange Course - Taly Show Open Classes Only Show Open Entry/Esit Classes On eria to narrow your search results: Iteria	I edit ter	Search: Cardinal Station Home Add to ademics m information Select a course s from the dropdow	ubject

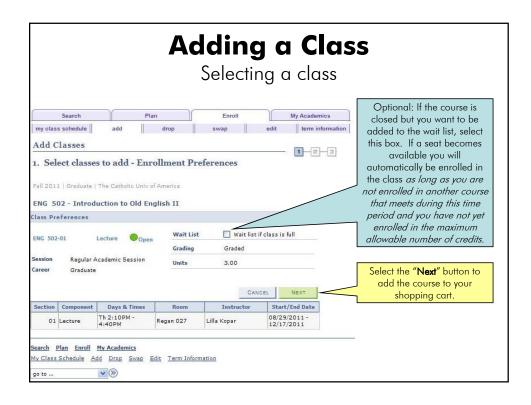
Adding a	Class
Searching for	a class
Class Search Criteria	
Course Subject English	If you know the 3 digit course
Course Number is exactly 502	number (i.e., ENG 502), enter it here
Course Career Graduate	and then select the " Search " button.
Show Open Classes Only	
Show Open Entry/Exit Classes Only	
Use Additional Search Criteria to narrow your search results.	
D Additional Search Criteria	
Clear CRITERIA SEARCH	If you don't know the course number and prefer to browse courses in the subject area you've selected, select
Course Subject English	a course career (i.e., undergraduate,
Course Number is exactly	graduate, etc.) and then select the
Course Career Graduate	"Search" button.
Consortium Credit Non-Affiliated Daly	
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D Additional Search Criteria	Optional: See the next page
	for instructions on how to
	TOT INSTRUCTIONS ON NOW TO
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Leturn to Add Classes	further limit your search results.

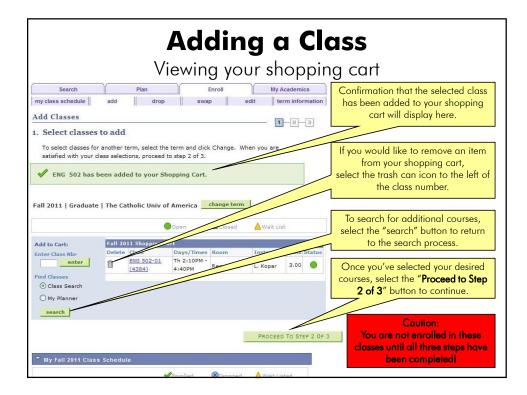
	Adding a Searching for	
Class Search Criteri Course Subject Course Number Course Career	a English Is exactly Graduate Show Open Classes Only	To limit the search results to classes that have available seats, select "Show Open Classes Only."
Use Additional Search	Show Open Entry/Exit Classes Only Criteria to narrow your search results.	To limit search results by additional criteria, such as meeting pattern, instructor, credit value, etc., select
Meeting Start Time Meeting End Time Day of Week	greater than or equal to greater than or equal to greater than or greater than or equal to grea	the downward facing arrow to the left of "Additional Search Criteria."
Instructor Last Name Class Nbr Course Title Keyword	is exactly (cample: 1136) (example: 1136) (example: statistics)	your screen. Choose and/or enter your additional search criteria and then select the "Search " button.
Minimum Units Maximum Units Course Component Session	greater than or equal to	
Session Mode of Instruction Campus Location		

				ng a C g search r	
my class sc Add Clas Search F	sses	Plan drop	Enroll Swap	My Academics edit term information	Your class schedule (courses in which you're already enrolled) will appear above the search results on the left. Select the "show all " button to view the complete schedule.
The Catholic <u>My Class So</u> CLSC 641	: Univ of America Fal chedula Mo 5:30PM - 8:0 OFF CAMPUS	show all SI	oopping Cart	ty.	Your shopping cart (courses you've selected for possible enrollment) will appear above the search results on the right.
The following Graduate, S Return to Ad	how Open Classes On	earch criteria Cours ly: Yes	e Subject: English, Cour	START A NEW SEARCH	Select the " Start a New Search " button to return to the previous screen.
	502 - Introduction	to Old English II	pen 🔲 Closed	Await List First 4 1 of 1 🕨 Last	Search results will be ordered by course number in this section. Scroll down the list to find your desired class.
	<u>1-LEC(4384)</u> Regular		Status 🥚	select class	
Section 0 Session F		Room	Status 🔵	select class Meeting Dates	





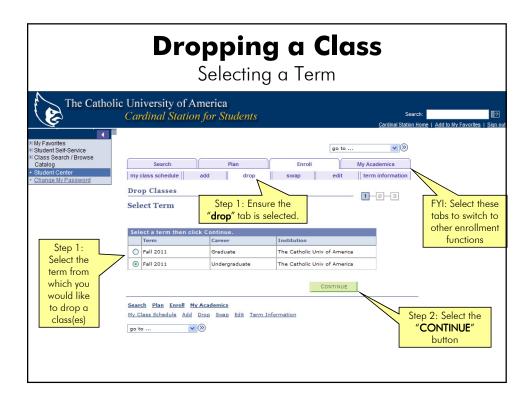




Search		Plan	Enroll		My Acaden	nics	
my class schedul Add Classes	e add	drop	swap	edit	term info	ormation	Verify that the courses displayed are correct. Select the "Finish
	dding these classes	, CICK Cancel.					
Fall 2011 Gradua	ate The Catholic U	niv of America	Clos	ad Au	/m(+ 1)=+		
Fall 2011 Gradua	ate The Catholic U		Room		Vait List		
		niv of America			Vait List Units Statu 3.00	5	To make changes to your
Class	Description Introduction to Old English II	Days/Times	Room	Instructor	Units Statu		To make changes to your selections, select the "Previous" button to return to the Add Classes screen,

Search my class schedule	Adding a Clas Viewing results	Check the Status column
	status report for enrollment confirmations and errors:	enrollment was successful for each class. A green check mark indicates that you have been successfully
	Success: enrolled	enrolled in the class
Class	Message Status	
Class ENG 502		
	Message Status Success: This class has been added to your	A red X indicates that you were unable to enroll in
ENG 502	Message Status Success: This class has been added to your schedule. Image: Status status Error: You cannot add this class due to a time Image: Status status	enrolled in the class A red X indicates that you
ENG 502 ENG 723	Message Status Success: This class has been added to your schedule. Image: Constraint of the schedule o	A red X indicates that you were unable to enroll in the class. The reason for the failed transaction will

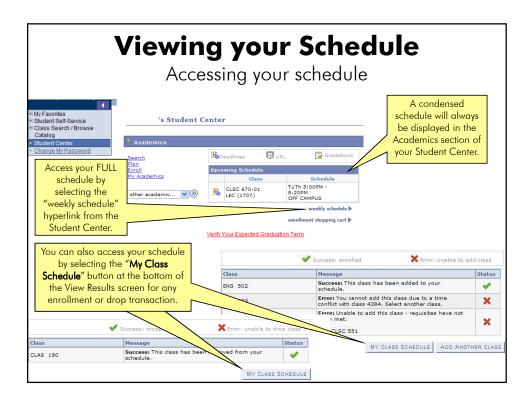
		g a Class ng error messages
Message	Status	If your account has an active hold preventing
Error: You have a hold on your record. The hold on your record must be removed before this transaction can be processed.	× <	registration you will see this error message. To view the details of your hold, return to the Student Center
Error: You have a hold on your record. The hold on your record must be removed before this transaction can be processed.	×	screen and check the Holds box on the right-hand side
Success: This class has been added to your schedule. Error: You cannot add this class due to a time conflict with class 4394. Select another class. Error: Unable to add this class - requisites have not been met. LSC/CLSC 551	× ×	time(s) that overlaps with that of another course in which you are enrolled you will see this error message. To identify the time conflict, select the "My Class Schedule" button to view your complete schedule.
		you will see this error message. The requisites will be displayed under the error message.
Message Error: Department Consent Required. You must obtain permission to take this class. If you have a	Status	If you have not been granted permission to take a
permission number, click Add Another Class, click — the class link, enter the number and resubmit.	THER CLASS	"Department Consent Required" course you will see this error message. CUA does not use permission numbers; instead, contact the department to inquire about being granted consent.

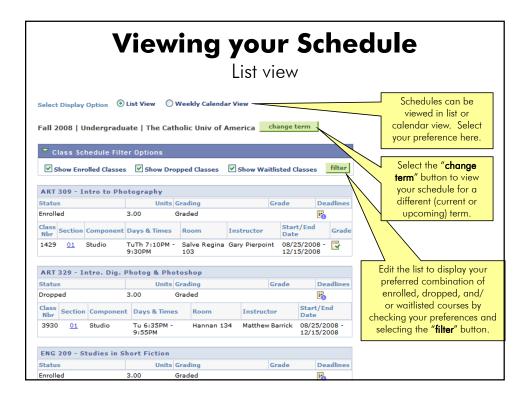


my cla	Dropping a Class Selecting classes to drop Selecting classes to drop Selecting classes to drop The full list of								
1. Se		s to drop to drop and click I raduate The Ca			ange term	1-	-[2][The full list of classes in which you are registered will be displayed here.
	at		•				/	ſ	
Select	Class <u>CLAS 190-1</u> (4795)	Archaeology of Classical World (Lecture)	Days/Times TuTh 5:10PM - 6:25PM	Gibbons B031	S. Kim	3.00	V		
	ENO 102-01 (4384	Introduction to Old English II (Lecture)	Th 2:10PM - 4:40PM	Regan 027	L. Kopar	3.00	~		
⊳му	Fall 2011 Clas	ss sch class(e drop check	1: Select the s) you wish to by entering marks to the of each title.	-	DROP SELEC	TED CL	ASSES		Step 2: Select the "Drop Selected Classes" button.

Search	P	Plan	Enroll		My Academics	
my class schedu	le add	drop	swap	edit	term information	on
Confirm your selection Click Finish Dropping to process your drop request. To exit without dropping these classes, click Cancel. all 2011 Undergraduate The Catholic Univ of America						
				and Alw	nik Linkov	
	graduate The Catho	√ Enrolle		ped AW	ait Listed	
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	Dropping a Class Viewing results
Search my class schedule add	Plan Enroll My Academics drop swap edit term information
Drop Classes 3. View results View the results of your enror request. Fall 2011 Undergraduate The Graduate T	Ilment request. Click Fix Errors to make changes to your Eatholic Univ of America
🖌 s	uccess: dropped 🛛 🗙 Error: unable to drop class
Class CLAS 190	Message Status Success: This class has been removed from your schedule. Image: Class has been removed from your schedule.
about errors (if a	ge column for information pplicable) or W (withdraw) d as a result of the drop.





Viewing your Schedule Weekly Calendar view								
_	<< previous week Week of 8/25/2008 - 8/31/2008 next week >>							Move forward and backward in time by selecting the " previous
	Show Week of 08/25/2008 B Start Time 8:00AM End Time 6:00PM refresh calendar							
Time	Monday Aug 25	Tuesday Aug 26	Wednesday Aug 27	Thursday Aug 28	Friday	Saturday Aug 30	Sunday Aug 31	week" or "next week"
8:00AM								buttons.
9:00AM								and the state of the state
10:00AM		ENG 209 - 02 Lecture 11:10AM - 12:25PM Gowan Hall 408		ENG 209 - 02 Lecture 11:10AM - 12:25PM Gowan Hall 408				Modify the grid view by entering a date and/or start and end times.
12:00PM		ENG 209 - 02 11:10AM - 12:25PM PSY 383 - 01 Lecture 12:35PM - 1:50PM Celdwell Hall 119		ENG 209 - 02 11:10AM - 12:25PM PSY 383 - 01 Lecture 12:35PM - 1:50PM Caldwell Hall 119				Select the " refresh calendar " button after entering your selections.
1:00PM		PSY 383 - 01 12:35PM - 1:50PM		PSY 383 - 01 12:35PM - 1:50PM				
2:00PM								Additional modifications
3-00рм 4:00РМ	MDIA 333 - 01 Lecture 4:10PM - 6:40PM McMahon Hall 007		MDIA 499 - 01 Seminar 4:10PM - 6:40PM O'Boyle Hall 220					to the display can be made in the Display Options section. Select
5:00PM	MDIA 333 - 01 4:10PM - 6:40PM		MDIA 499 - 01 4:10PM - 6:40PM					the " refresh calendar "
6:00PM	MDIA 333 - 01 4:10PM - 6:40PM		MDIA 499-01 4:10PM - 6:40P					button after entering
▼ Displa	ay Options							your selections.
Show AM/PM		Monday		Thursday				
Show Class Title		V Tuesday V		Friday	Sunday	refresh calendar	1	
Sho	w Instructors	✓ Wedne	sday 🔽	Saturday				