



## Running a What-If Advisement Report in Cardinal Students

**Navigation:** Academic Advisement > Student Advisement > Request Advisement Report

Select **Add a New Value**.

### Request Advisement Report

Enter any information you have and click Search. Leave fields blank for a list of all values.

Find an Existing Value **Add a New Value**

▼ Search Criteria

ID = [ ] [ ]

Academic Institution = [ ] CRDNL [ ]

Report Type = [ ] [ ]

Report Date = [ ] [ ]

Report Sequence = [ ] [ ]

Report Identifier begins with [ ] [ ]

User ID begins with [ ] [ ]

Date Processed = [ ] [ ]

Report Status = [ ] [ ]

Case Sensitive

Limit the number of results to (up to 300): [ 300 ]

Search Clear Basic Search Save Search Criteria

[Find an Existing Value](#) | [Add a New Value](#)

Enter the student's ID number, Academic Institution CRDNL, and Report Type WHIF. Select Add.

### Request Advisement Report

Find an Existing Value **Add a New Value**

ID [ ]

Academic Institution [ CRDNL ]

Report Type [ WHIF ]

**Add**

[Find an Existing Value](#) | [Add a New Value](#)



# THE CATHOLIC UNIVERSITY OF AMERICA

Office of Enrollment Services

Select **Use Career Simulation** check box. Select **View/Change the Career Simulation** link.

[Advisement Report Request](#) | [Advisement Report Request Log](#)

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Academic Institution CRDNL The Catholic Univ of America  
 Report Type WHIF What if Advisement Report  
 Date Processed  
 Report Status Request Pending  
 \*Report Date 04/22/2020  
 \*As of Date 01/01/3000  
 \*Report Identifier ADMIN Administrative Request

**Actions**

Process Request

**What-If Information**

Use Career Simulation [View/Change the Career Simulation](#)

[Add a What-If Course](#)

[Save](#) [Add](#) [Update/Display](#)

[Advisement Report Request](#) | [Advisement Report Request Log](#)

Select **Copy Current Program** to populate data.

Academic Institution CRDNL The Catholic Univ of America  
 Report Type WHIF What if Advisement Report

[Copy Current Program](#) [Clear What-If Values](#)

**Program What-If Data** View All First 1 of 1 Last

\*Academic Institution The Catholic Univ of America  
 \*Academic Career  
 \*Career Requirement Term  
 \*Requirement Term  
 Student Career Nbr 1  
 \*Academic Program

**Plan What-If Data** View All First 1 of 1 Last

\*Requirement Term  
 \*Academic Plan  
 Plan Sequence 10

**Sub-plan What-If Data** View All First 1 of 1 Last

\*Requirement Term  
 \*Academic Sub-Plan  
 Plan Sequence 10

OK



The student's current program populates all fields.

Academic Institution CRDNL The Catholic Univ of America  
Report Type WHIF What if Advisement Report

Copy Current Program Clear What-If Values

**Program What-If Data** View All First 1 of 1 Last

\*Academic Institution The Catholic Univ of America  
\*Academic Career Undergraduate  
\*Career Requirement Term 1188 Fall 2018  
\*Requirement Term 1188 Fall 2018  
Student Career Nbr 1  
\*Academic Program BEU School of Business

**Plan What-If Data** View All First 1 of 1 Last

\*Requirement Term 1188 Fall 2018  
\*Academic Plan MRKT-BSBA Marketing - BSBA  
Plan Sequence 1

**Sub-plan What-If Data** View All First 1 of 1 Last

\*Requirement Term  
\*Academic Sub-Plan  
Plan Sequence 10

OK

Enter new **Academic Program**, **Requirement Term** (same as student's current program), and new **Academic Plan**. (You can use the magnifying glass icon next to each field to look up the values.) Select OK.

**Program What-If Data** View All First 1 of 1 Last

\*Academic Institution The Catholic Univ of America  
\*Academic Career Undergraduate  
\*Career Requirement Term 1188 Fall 2018  
\*Requirement Term 1188 Fall 2018  
Student Career Nbr 1  
\*Academic Program ASU School of Arts & Sciences

**Plan What-If Data** View All First 1 of 1 Last

\*Requirement Term 1188 Fall 2018  
\*Academic Plan MEDIAST-BA B.A. in Media & Comm Studies  
Plan Sequence 10

**Sub-plan What-If Data** View All First 1 of 1 Last

\*Requirement Term  
\*Academic Sub-Plan  
Plan Sequence 10

OK



### Select Process Request.

Advisement Report Request | [Advisement Report Request Log](#)

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**[Redacted]**

Academic Institution CRDNL The Catholic Univ of America

Report Type WHIF What if Advisement Report

Date Processed

Report Status Request Pending

\*Report Date 04/22/2020

\*As of Date 01/01/3000

\*Report Identifier ADMIN  Administrative Request

**Actions**

[Process Request](#)

**What-If Information**

Use Career Simulation [View/Change the Career Simulation](#)

[Add a What-If Course](#)

[Save](#) [Add](#) [Update/Display](#)

[Advisement Report Request](#) | [Advisement Report Request Log](#)

After the request is processed, the student's advisement report appears.